



## Acceptable Documents for a Wisconsin Driver License or ID Card application

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When applying for an original (first) Wisconsin instruction permit, driver license or identification card, you must provide acceptable documents showing:

- 1) proof of U.S. citizenship, legal permanent resident status, legal conditional resident status or legal presence in the U.S.
- 2) proof of your name and date of birth
- 3) proof of identity
- 4) proof of Wisconsin residency if you are 18 years of age or older.

This publication lists the acceptable documents in the 4 categories above.

### Information for all documents

- ✓ Documents presented as proof must be original. Photocopies are not acceptable.
- ✓ Documents with a photograph of a person will be accepted only when the person is readily recognizable from the photograph.
- ✓ The Department will decline to accept any document presented if it has reason to suspect the authenticity of the document.
- ✓ Questionable documents may require additional review.
- ✓ A VALID document is one that is not expired.

**Minimum Stay Requirement:** Temporary visitors to the U.S. must have legal presence documents authorizing a minimum stay of:

- » 1 year with at least 6 months remaining for a driver license.
- » 6 months with at least 3 months remaining for an ID card.

See [www.dot.wisconsin.gov/](http://www.dot.wisconsin.gov/) for more DMV information.

### Acceptable Documents for Proof of Citizenship or Legal Status in the U.S.

When applying for an original (first) Wisconsin instruction permit, driver license or identification card, you must provide proof of U.S. citizenship, legal permanent resident status, legal conditional resident status or legal presence in the U.S.

When applying for any other Wisconsin instruction permit, driver license or identification card, you must provide proof of legal presence if you are a:

- a) U.S. Citizen without a valid Social Security number on file.
- b) Permanent or conditional resident.
- c) Temporary non-immigrant visitor.

*The following original documents are acceptable proof of U.S. citizenship, legal permanent resident status, legal conditional resident status or legal presence in the U.S.*

1. U.S. state or local government-issued certificate of birth (certified copy only—birth registration and hospital certificates are not acceptable). In line with Puerto Rico's law, as of October 31, 2010, Wisconsin will not accept any Puerto Rican birth certificate certified before July 1, 2010. More information at [www.pr.gov](http://www.pr.gov).
2. Valid U.S. passport
3. Valid foreign passport with appropriate immigration documents, which shall include or be accompanied by federal form I-94, arrival and departure record  
**Note:** The appropriate immigration documents determine legal presence, not the passport itself.
4. U.S. Certificate of Citizenship (federal form N-560 or N-561)
5. U.S. Certificate of Naturalization (federal form N-550 or N-570)
6. Valid Department of Homeland Security (DHS)/U.S. Citizenship and Immigration Services (USCIS) federal form I-551, resident alien registration receipt card, issued since 1997  
**Note:** Non-expiring I-551 documents issued from 1977 to 1989 are acceptable.
7. Valid DHS/USCIS federal form I-688, temporary resident identification card
8. Valid DHS/USCIS federal form I-688B or I-766, employment authorization document
9. Valid DHS/USCIS federal form I-571, refugee travel document
10. DHS/USCIS federal form I-797, notice of action\*
11. DHS/Transportation Security Administration (TSA) transportation worker identification credential

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12. U.S. Department of State reception and placement program assurance form (refugee version), which shall include or be accompanied by federal form I-94, arrival and departure record
  13. Documentary proof specified in s. 343.14(2)(er), Stats., that is approved by the appropriate federal authority
    - » Valid foreign passport containing a valid non-immigrant visa and I-94, arrival and departure record
    - » Valid foreign passport containing an expired non-immigrant visa and I-94, arrival and departure record
    - » Pending or approved application for asylum in the United States
    - » Valid re-entry into the United States in refugee status I-327 or I-571
    - » Pending or approved application for temporary protected status in the United States
    - » Approved deferred action status or a pending application for adjustment of status to legal permanent resident status or conditional resident status\*
- \*Document must provide conclusive proof of legal presence.

### Acceptable Documents for Name and Date of Birth

When applying for an original (first) Wisconsin instruction permit, driver license or identification card, you must provide proof of your name and date of birth.

*The following documents are acceptable proof of name and date of birth:*

1. Certified birth certificate from Wisconsin  
**NOTE:** Hospital birth certificates and birth registrations are not acceptable.
2. Certified birth certificate from another State or Territory of the United States, or a certificate of birth abroad issued by the U.S. Dept. of State (federal forms FS-545 or DS-1350). Canadian birth certificates are not accepted. In line with Puerto Rico's law, as of October 31, 2010, Wisconsin will not accept any Puerto Rican birth certificate certified before July 1, 2010. More information at [www.pr.gov](http://www.pr.gov).
3. Valid U.S. Passport
4. Valid foreign passport with federal I-551 or I-94, arrival and departure record
5. Valid Wisconsin driver license/ DOT issued ID card, with your photograph and signature
6. Federal I-551 Alien Registration Receipt Card

7. Federal I-94 Arrival-Departure Record (Parole or Refugees Version), a reception and placement program assurance form plus a letter from sponsoring agency and MV3002
8. U.S. Certificate of Naturalization (N-550)
9. Certificate of U.S. Citizenship (N-560)
10. Federal temporary resident card or employment authorization card (I-688, I-688B or I-766)
11. Native American Identification Card issued in Wisconsin by a federally recognized tribe
12. Court order with court seal related to the adoption or divorce of the individual or to a name or gender change that includes the person's current full legal name, date of birth and the person's prior name. This does not include an abstract of criminal or civil conviction.
13. Armed Forces of the U.S. ID Card; Common Access Card or DD Form 2
14. TSA Transportation Worker Identification Credential (TWIC card)

### Acceptable Documents for Proof of Identity

When applying for an original (first) Wisconsin instruction permit, driver license or identification card, you must provide proof of identity.

When applying for any other Wisconsin instruction permit, driver license or identification card, you must also provide proof of your identity.

The document must identify you by name and bear your signature or a readily recognizable photograph of you.

*The following documents are acceptable proof of identity:*

1. A valid WI or out-of-state driver license (not a Canadian driver license) with your photograph  
**Note:** Temporary out-of-state driving receipts are not acceptable.
2. Military discharge papers, including Federal DD-214
3. U.S. Government and Military Dependent ID Card
4. A valid WI or out-of-state ID card (not a Canadian ID card) with your photograph
5. Certified copy of a Marriage Certificate or Judgment of Divorce
6. Social Security Card issued by the Social Security Administration
7. If you are under 18, your parent or legal guardian can show a valid Wisconsin driver license or ID card and confirm your identity.
8. TSA Transportation Worker Identification Credential (TWIC card)

### Acceptable Documents for Proof of Wisconsin Residency

When applying for an original (first) Wisconsin instruction permit, driver license or identification card, you must provide proof of Wisconsin residency if you are 18 years of age or older.

Documents presented as proof must be original. Photocopies are not acceptable. Documents listing a post office box or commercial receiving agency as the mailing address are not acceptable.

The Department will decline to accept any document presented if it does not provide conclusive proof of residency. Additional verification may be requested.

*The following documents are acceptable proof of Wisconsin residency when they include your name and current Wisconsin residence street address:*

1. Employee photo identification card issued by your current employer, containing your employer's name and address. Your employer's telephone number may be required for verification.
2. Pay check or stub or earning statement with your name and Wisconsin address, and your employer's name and address issued within the last 90 days. Your employer's telephone number may be required for verification.
3. A utility bill for water, gas, electricity or land-line telephone service issued within the last 90 days. Cable or similar bundles of services that include landline telephone service is included in this category. Electronic copies are acceptable.
4. An account statement from a Wisconsin bank/financial institution issued within the last 90 days. This includes savings, checking or money market accounts held in banks or credit unions. Electronic copies are acceptable.
5. Certified school record or transcript that identifies you by name, shows your current address and is issued within the last 90 days for the most recent school period.
6. Mortgage documents for a residential property located in Wisconsin.
7. Your current valid homeowner, renter or motor vehicle insurance policy dated within one year of application.
8. Government-issued correspondence or product issued within the last 90 days from a federal, state, county or city agency.
9. Department of Corrections documentation: Letters from probation/parole agents on letterhead issued within the last 90 days.
10. Your college enrollment documentation or Form 2019, Certificate of Eligibility for Exchange Visitor (J-1) Status with your current Wisconsin address.